**CRAFTCATION POP-UP SHOP SHIPPING INFORMATION + FORM**

In order to expedite shipments we ask the following: THANK YOU!!!

* **WE MUST RECEIVE YOUR ITEMS BY MARCH 1st. Shipments received after this date will be returned to sender.**

1. Please fill out and include this sheet inside your shipment so that we can keep track of your inventory.

2. Label the OUTSIDE of your shipping box with "your company/business name + pop-up" so we know where your package goes.

3. SHIP TO: Delilah Snell c/o Craftcation 1106 South Birch Street Santa Ana, CA 92707

4. Email Delilah@craftcationconference.com a copy of this sheet so we can make sure your shipment arrives.

NOTE: Craftcation will charge 40% of all POP-UP sales for staff and processing. Sunday afternoon after the conference you can either pick up your items in the pop-up shop or we will ship to back to you.

NAME/BUSINESS NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RETURN SHIP ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Quantity Item Description CODE end qnty

(staff only) (staff only)

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