**CRAFTCATION 2018 POP-UP SHOP SHIPPING INFORMATION + FORM**

In order to expedite shipments we ask the following: THANK YOU!!!

* **WE MUST RECEIVE YOUR ITEMS BY MARCH 15th 2018. Shipments received after this date will be returned to sender.**

1. Please fill out and include this sheet inside your shipment so that we can keep track of your inventory.

2. Label the OUTSIDE of your shipping box with "your last name and business name + pop-up" so we know where your package goes.

3. SHIP TO:

Delilah Snell c/o Craftcation

1106 South Birch

Street Santa Ana, CA 92707

4. Email delilahsnell1@gmail.com a copy of this sheet when you ship it so we can make sure your shipment arrives.

NOTE: Craftcation will charge 40% of all POP-UP sales for staff and processing. Sunday afternoon after the conference you can either pick up your items in the pop-up shop or we will ship them to back to you.

YOUR NAME/BUSINESS NAME:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

YOUR RETURN SHIPPING ADDRESS:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| QUANTITY | ITEM DESCRIPTION | WHOLESALE COST (we will double this) | ITEM CODE(staff only) | END QUANTITY(staff only) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| QUANTITY | ITEM DESCRIPTION | WHOLESALE COST (we will double this) | ITEM CODE(staff only) | END QUANTITY(staff only) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| QUANTITY | ITEM DESCRIPTION | WHOLESALE COST (we will double this) | ITEM CODE(staff only) | END QUANTITY(staff only) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |