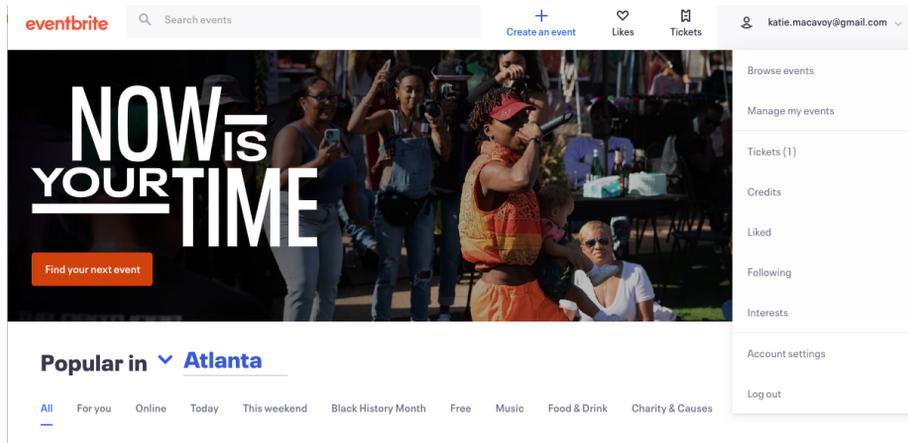
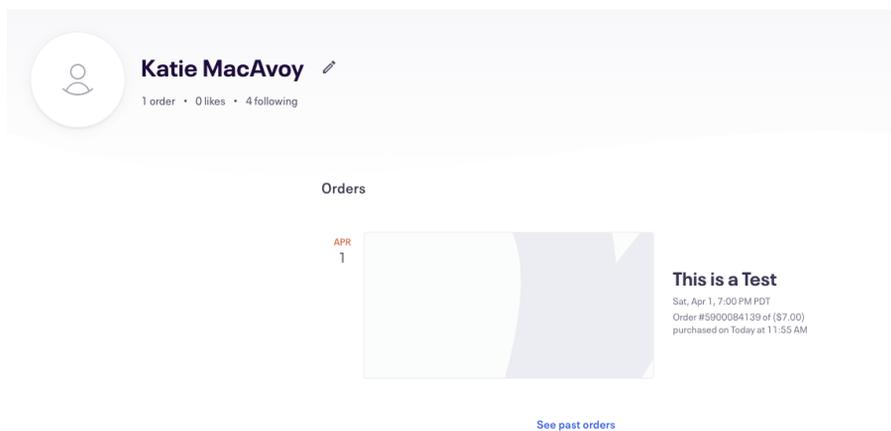


How to Trade a Workshop in Eventbrite

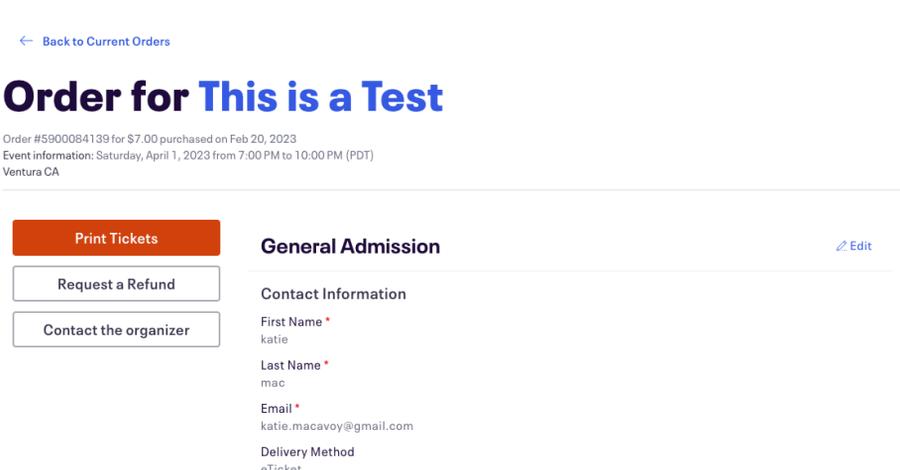
Step 1: Log in to your Eventbrite account. Then hover over your email address in the top right corner. Click on Tickets.



Step 2: On this page you will see all of the workshops you have enrolled in. Select the event you would like to change.



Step 3: Click on the word edit on the right side of the screen.



Step 4: Enter the information for the new attendee. You will need their first and last name as well as their email address. Be sure to click the box to send a confirmation email to the new attendee. Click save.

[← Back to Current Orders](#)

Order for This is a Test

Order #5900084139 for \$7.00 purchased on Feb 20, 2023
Event information: Saturday, April 1, 2023 from 7:00 PM to 10:00 PM (PDT)
Ventura CA

[Print Tickets](#)

[Request a Refund](#)

[Contact the organizer](#)

General Admission

Contact Information

First Name *

Last Name *

Email *

Send confirmation email to new attendee

Delivery Method

[Save](#) [Cancel](#)

PLEASE NOTE: You have changed the attendee information and not the buyer. This event will remain in your tickets but will also now show up in our records in the new attendee's name.